



REPUBLIC OF BOTSWANA

GENERAL PROCUREMENT NOTICE

BOTSWANA

Public Investment Programme Implementation Diagnosis and Skills Capacity
Assessment P-BW-I00-006

GENERAL PROCUREMENT NOTICE

1. The Botswana Government has received a grant from the African Development Bank through the bank's MIC-TAF Grant to finance the Consultancy on Public Investment Programme Implementation Diagnosis and Skills Capacity Assessment. The purpose of this project is to develop a strengthened framework for implementing the public investment program to enhance its contribution to the country's socio-economic development.
2. The principal objectives of this project are to:
 - a. **To comprehensively review and analyze the efficiency and effectiveness of the Current Implementation State of Public Investment Programmes**
 - Identify key strengths, gaps, and weaknesses in the current organizational, institutional, and functional PIP implementation processes.
 - Assess the impact of weaknesses and gaps on the country's development agenda and objectives.
 - Recommend improvements to arrest shortcomings and improve gaps and weaknesses.
 - b. **To assess the institutional capacity of PIP coordinating and implementing agencies.**
 - Evaluate the capacity of institutions responsible for planning, executing, and monitoring public investment projects.
 - Identify gaps in skills, resources, and organizational processes.
 - Recommend improvements to enhance overall capacity.

- c. To develop an implementation framework to guide improvements in project implementation from now on.**
 - Use the data analysis findings to develop a strategy.
 - Put the proposed solutions and actionable items into tactics for enhancing PIP implementation.
 - d. To develop an implementation plan that includes risk management, skills development, and a change management plan to enhance the chances of succeeding in improving implementation.**
 - Put the proposed actionable items into a plan.
 - Identify risk and develop a risk mitigation plan.
 - Identify the key stakeholders and develop a communication and change management plan to manage the anticipated change.
- 3. The services included under this project include but are not limited to the following:
 - a. Literature Review and Data Collection:**
 - Review relevant documents, reports, and studies on public investment programmes.
 - Collect data on ongoing and completed projects, including timelines, budgets, and outcomes.
 - b. Stakeholder Consultations:**
 - Conduct interviews and focus groups with key stakeholders, including government officials, project managers, private sector, contractors, consultants, and beneficiaries.
 - Gather insights on challenges and opportunities in programme implementation and institutional capacity.
 - c. Diagnostic Analysis:**
 - Analyse collected data to identify patterns and root causes of inefficiencies and issues.
 - Evaluate the effectiveness of current practices and tools used in project implementation.
 - d. Capacity Assessment:**
 - Assess the skills, resources, and organizational structures of the institutions responsible for public investment programmes.
 - Identify gaps and areas for improvement in planning, execution, and monitoring processes.

e. Recommendations:

- Develop actionable recommendations to address identified issues and gaps.
- Propose strategies for enhancing PIP implementation and institutional capacity, including training and development, process improvements, structure improvements, and resource allocation.
- Consolidate the proposed actionable items into an implementation plan with risk mitigation measures and a communication and change management plan.

f. Develop a strengthened framework for implementing the PIP.

g. Reporting:

- Prepare a comprehensive report detailing findings, analysis, recommendations, and an implementation framework and implementation plan.
- Present findings, recommendations, implementation framework, and implementation plan to key stakeholders.

h. Conduct Capacity building workshop.

4. The Procurement of Services, financed by the Bank, will be carried out in accordance with the Bank's Procurement Policy for Bank Group Funded Operations dated October 2015 and in line with the provisions stated in the Grant Agreement. Bidding documents are expected to be available in **August 2025**.

5. Interested bidders may obtain further information, and should confirm their interest, by contacting:

National Planning Commission
Private Bag 00274
Gaborone, BOTSWANA
DEBSWANA House Plot 1188 - 1195, Main Mall
Contact person: Ms. Mpho Nelly Mosidi
Tel. +267 3631700
Email: npcprocurement@gov.bw